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**Meeting**  
IPAB Staff Meeting

**Date**  
Thursday, 25<sup>th</sup> July 2019

**Attendees**

Barbara Webb (BW)  
Hakan Bilen (HB)  
Michael Herrmann (MH)  
Vlad Ivan (VI)  
Mohsen Khadem (MK)  
Cristian Novotny (CN)  
Michael Mistry (MM)  
John Pisokas (JP)  
Kartic Subr (KS)  
Seona Wharrie (SW)

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**Place**  
Room 1.16

**Time**  
2pm

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**1. Minutes of last meeting**

Approved as an accurate record.

**2. Matters arising**

Catering

Carried forward to the next meeting.

**BW**

Portfolio Manager role

Discussion took place on how overworked the PM's role was.

BW to speak to the MW/ET about this. Seconded by VI.

**BW**

VR lab

VI had found extra storage space at a reduced price. More containers could be obtained if required. IPAB funds will cover the costs of the containers.

BW to talk to Martin Wright about underwriting the costs.

**BW**

VI highlighted the need to request and plan for future storage if purchasing a new robot.

Social

Due to low interest, the costal walk was cancelled.

### 3. Arrivals and departures

#### New posts

Sumyoung Ling

KS has an RA whose project is finishing but there is around 15K left to spend on the grant. KS to discuss possibilities with Ruta.

KS

#### New visitor

MM has a new visitor, Thomas Ribeiro.

### 4. New Grants and Proposals

KS's Fellowship had been extended for 3 years.

MK's MRC grant has been extended for another year and a half.

HB reported that his Huawei grant is almost finalised

BW reiterated the point that PM's should be informed as soon as possible in the grant preparation process.

### 5. Budget and Resources

BW did not have exact figures, but believes that most of the money needing to be spent by July 31 has been allocated (mostly for interns and staff or student travel). Possibly spend the remainder on storage. Projected similar income next year, but note this is probably still not enough to support studentships. KS suggested doing an internal competition for overseas top up students. HB to bring proposal for this to a future meeting.

HB

### 6. Business Development

CN reported that the Jamstick agreement had been signed. Comag Project on aircraft systems?

CN wants to raise ERSIA funding out of the 670K in the pot, with the deadline of December 2020.

'Impact Acceleration' account University call for follow-on EPSRC funding.

KS will look into extending his funding from this pot of money.

CN will send information to staff on IPAB-teaching@inf

CN

## **7. IPAB webpage**

### **Items to add**

BW featured on the 60 second science podcast

Link - <https://www.scientificamerican.com/podcast/episode/for-ants-the-skys-the-compass/>

JP reported on the Space Exhibition in the Bayes Centre.

CN reported on the potential exhibition in the V&A in Dundee.

KS reported that he would be speaking at the Barbican, London.

MM's student won the best paper award at TAROS.

BW to get in touch with Laura regarding the progress on the African Conference that she had been involved in.

## **8. Teaching**

MK has now had confirmation that he will teach IVR.

BW to check there are no remaining gaps in IPAB teaching coverage.

BW had attended a Ten Year Strategy for School meeting, where the possibility of new degrees to take advantage of the current high application rate to Informatics was discussed e.g. an undergraduate degree in Robotics.

It was agreed that a two year Masters in Robotics might be a more attractive new degree option.

## **9. IPAB space within the new building**

Staff were reminded to think about space in the Forum and the Bayes Centre before incoming students arrive in September, as any desk perceived to be free will be taken.

Email IGS with incoming students to make them aware that space is required.

MK reported that he had been allocated more space in QMR, Little France. His new equipment from City Deal will move there too.

MH reported on a visit to Quartermile, and that space may still be available there.

## **10. IPAB workshops and seminars**

Will continue as planned.

**BW**

**11. Student Issues**

New student rep taking over in September.

**12. Admin issues**

SW reported that all the level 1 admin office staff had moved to the 2<sup>nd</sup> floor admin office.

**13. Socials**

Firbush was fully booked from September 2019 – April 2020, but the new student rep could have look into making a booking at Firbush for next year well in advance.

**14. Directors Business**

None

**15. AOB**

None

**16. Date of next meeting**

The next meeting is scheduled to take place 29<sup>th</sup> August 2019.