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**Meeting**  
IPAB Staff Meeting

**Date**  
Thursday, 29<sup>th</sup> November 2018

**Attendees**

Barbara Webb (Chair) (BW)  
Hakan Bilen (HB)  
Jodie Cameron (JC)  
Bob Fisher (BF)  
Tim Hospedales (TH)  
Vlad Ivan (VI)  
Mohsen Khadem (MK)  
John McAleese (JMc)  
John Pisokas (JP)  
Ram Ramamoorthy (SR)  
Kartic Subr (KS)  
Steph Smith (SS)  
Sethu Vijayakumar (SV)

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**Place**  
IF 1.16

**Time**  
13:30pm

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**1. Minutes of last meeting**

Minutes of the last meeting were agreed as accurate with no amendments required.

**2. Matters arising**

No matters arising.

**3. Arrivals and Departures**

New starts

Mohsen Kahdem – Lecturer in Robotics  
Michael Burke – Research Associate (Ram)  
Konda Reddy Mopuri – Research Associate (Hakan)

Visitors

Gabriella Pizzuto - 1 month visit from Plymouth University  
Host: Tim Hospedales

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**Actions**

Antonio Javier Gallego Sanchez – 6 month visit from University of Alicante. Host: Bob Fisher

Wei Xu – 1 year visit from China North Vehicle Research Institute  
Host: Alex Li

William Steadman – 1 month visit from MIT  
Host: Barbara Webb

#### **4. New Grants, Proposals, Research Opps**

Barbara Webb: ERC consolidator grant (collaborator role). Dung Beetle behaviours.

#### **5. Budget and Resources**

Apologies from Ruta.

Barbara to schedule catch up meeting with Ruta.

**BW**

#### City Deal purchases

'Show & tells' of new equipment are expected to be requested.

#### **6. Business Development**

##### Boundary Technologies (Bob Fisher)

- Discussions with Paul Walton and Robin Knox (founders)
- Project idea includes AI camera which would work as an intelligent distributed home security system
- Bob would contribute on a consultant basis
- Ongoing – latest progress is that Bob has provided a quote for the Smart Award application.

##### Arvore (Taku Komura)

- Expressed interest in using art of the code and data on Taku's quadruped animation on a commercial project.
- Company saw quadruped at SIGGRATH 18
- Consent from Bandai Namco required – Taku liaising

##### Automated Insect Farm

- Team awarded full £2200 requested
- On-going work includes building prototype, looking at protectable IP, seeking physical space options.

## 7. IPAB webpage

Level 1 admin to update.

## 8. Teaching

### Computer Graphics

Kartic to contact Sharon to discuss the future of this course.

### Summary

Teaching will be discussed in detail at the next meeting (Jan 2019).

All teaching staff should bring/provide a summary of their teaching duties.

## 9. IPAB space

### Storage

Inspace is no longer an IPAB owned space, the teaching lab in Bayes is currently being used as a storage room.

External storage needs to be considered. Vlad will advise Barbara of the cubic metres required. Barbara can then discuss options with School Office.

VI & BW

### Security

There have been numerous incidents of attempted unauthorised entry to labs within Bayes.

Vlad will conduct short inductions for lab occupants which will cover access issues and how to deal with unauthorised personnel.

VI

## 10. IPAB Seminars

Staff were encouraged to invite external speakers.

## 11. Student Issues

### Standing desks – Bayes

Standing desks are not supplied as standard. If there is a medical need for a standing desk, a formal occupational health assessment and recommendation is required.

## 12. Admin issues

No admin issues.

### **13. Socials**

#### Christmas

Steph to issue Doodle poll to finalise date.

**SS**

### **14. Directors Business**

No directors business.

### **15. AOB**

The 2020 European Conference on Computer Vision which was scheduled to take place in Edinburgh will relocate to Glasgow SECC due to increasing delegate numbers.

### **16. Dates of next meetings**

#### December 2018

There will be no meeting held in December.

#### 2019

The meetings will continue to be held on the last Thursday of each month.